

BOARD OF TRUSTEES MEETING

MONDAY, NOVEMBER 7, 2016

Members present: Emily, Andrew, Roberta, Terry, Bill, Kathy, Sue, Lesli **Absent:** Lou, Sheldon

Meeting called to order by Terry at 6:33 P.M.

Additions to agenda: Emily requested under New Business to add: Personnel update

Minutes of last meeting: On file. Karen motioned to approve minutes, Bill supported. All in favor. Motion carried. Closed meeting minutes reviewed by members. Motion by Karen to accept and file, Bill supported. All in favor, motion carried.

Public Comment: None

Treasurers Report: On file. Karen motioned to approve subject to audit, Bill supported. All in favor. Motion carried.

Librarians Report: Emily mentioned some special interest items: The State Police will be conducting a "Heroin Awareness program" on Monday, November 21 at 5:30 – 7:00 p.m. This has become a serious issue.

The Friends of the Library had some comments on the memorandum of understanding the board drew up- a minor addition. Karen motioned that we add "the Book Nook" to the contract contents, Terry supported, all in favor. Motion carried.

Old Business: The insurance rebate was discussed again as the bookkeeper questioned if the entire check amount should be refunded to Amy and Andrew even though they only pay 10% of their premium. Emily wants to be sure the board still authorizes the full refund to the employees. This was agreeable among all members.

New Business: There was a surprise additional monies distributed by the estate of Irene Peterson of \$8,060.01. Discussion was then held to how we might use the money for capital improvement. Lesli suggested updating our logo, something more modern and maybe incorporate it into our plans for a new sign. We may get professional assistance in this. We are still looking at improving the basement area. The Art and Wine Walk is set for December 3 from 5-9 p.m. There will also be a Silent auction and donations are being sought. Chamber of Commerce "Business after Hours" is being held December 15 from 4:30-6:30pm.

Addition to agenda: Personnel update Motion to call for closed session to discuss confidential medical records as permitted by Section 8 (h) of the Open Meetings Act; roll call vote: Terry, aye- Lesli, aye-Bill, aye-Kathy-aye.

Karen moved to close the closed meeting and return to open meeting: roll call vote: Terry, aye-Lesli, aye-Bill, aye-Kathy, aye.

Emily mentioned that the Auditor will be at our December meeting.

Next meeting is December 5, 2016

Motion to adjourn made by Karen and supported by Bill. All in favor- meeting adjourned 7:25 p.m.

Kathy Shirey, secretary