

BOARD OF TRUSTEES MEETING

Monday, February 5, 2018

6:30 p.m.

Present: Andrew S., Terry B., Roberta B., Karen M., Jeff K., Sheldon J., Sue S., Kathy S., Lesli C-K., Arianna F., Sue J.

Absent: Emily B., on leave

Introduction of new City of West Branch representative, Sue Jennings.

Call to order by Roberta at 6:30 p.m.

Minutes of last meeting: On file. Karen motioned to accept minutes as read, Sheldon supported. All in favor, motion passed.

Public comment: none

Treasurers Report: On File. Lesli reviewed. Pointed out the audit charges came in under budget. The review showed we were right where we would expect finances to be. Karen motioned to accept treasurer's report, subject to audit. Sheldon supported, all in favor. Motion passed

Librarian's Report: On file. Presented by Andrew. He reported that with the Literacy program folding the North Central Michigan Community Foundation notified us there is also some money currently held in endowment. They do not inform us of the amount until we decide how we are going to use it. This is to be used to promote literacy. The board will consider options and plan how to best use this.

Per the auditor the Retirement report has been filed, we are good for the 2017 filing year. The Friends of the Library will be holding a large book sale this summer. Andrew reports that they are working very well with each other on ideas and promotions. He and Arianna are doing a lot of reaching out to the seniors in the community for help with computers, electronics. They were very well received at the senior center and will be increasing the outreach to this segment of the community.

Old Business: Andrew presented the board with the new Logo ideas: they were reviewed and it came down to two logo types. Voting on same is as follows: Logo 1 A received 5 votes. Logo 1B received 6 votes. The trifold info pamphlet on which this logo will go was also reviewed with just a few minor changes. Karen motioned to approve the trifold template for the millage renewal and to allow copy changes to be done as needed. Supported by Lesli, all approved. Motion passed. Andrew then presented some timelines and ideas with the board- some very good visual aids, simple but effective ways to get our message out. Also, the HB 4018 which moved into committee may have a huge impact on our plans to have the millage in August, making us move it to November. Andrew will send the board info so we may call representatives and voice our concern that this not happen. There is a seminar in Flint on February 28, 10 a.m. to 3:30 p.m. Karen motioned to approve that the members able to go to this millage seminar at \$65.00 each. Sheldon supported. All in favor, motion passed. It was also decided that the trustees will go to township meetings starting in April, 2018. There is some interest in hosting the MTA meeting in July. More details to come.

New Business: The new equalization department director, Randy Booth, was introduced to board members. Randy explained his job, the current taxable method. Once the Board of Reviews are all done (these are in March) the equalizations will be done in April. In early May they will then have the language ready for the millage. The Chamber Awards will be coming out soon, the library was nominated for "most community involvement". Andrew mentioned that maybe we should have electrical and plumbing inspections like we do for the heat and air. Arianna presented the possibility of taking over the selling of the OHHS drama tickets, this would be a really good PR project at little inconvenience to us. Motion to approve taking over the handling of the sale of OHHS drama tickets was made by Karen. Sheldon supported. All in favor. Motion passed. Andrew explained the potential program ending with the AuSable Valley Community Mental Health organization. We have two consumers who have worked for years as custodial cleaners for the library. The federal Medicaid program wants their consumers to be paid by the hiring organization. In the past we were billed for the services and paid AVCMH. After discussion with the workers current coach it was suggested that they will continue supplying the coaches but we would take over the paying of the workers. It is the boards feeling that we should continue with these consumers and the program.

Next meeting Monday, March 5 2018.

Meeting adjourned 7:45 p.m.

Kathy Shirey, secretary