

**Board of Trustees Meeting**  
**Monday October 6, 2014**  
**6:30 P.M.**

**Members Present:** Emily, Sue, Roberta, Terry, Kathy, Sheldon, Karen, Bill, Lesli, Lou and Andrew.

Meeting called to order at 6:30 P.M.

**Minutes of last meeting:** On file. Sheldon moved to accept minutes as read, Lou seconded. All in favor, motion carried

**Public Comments:** None

**Treasurers Report:** On file. Lesli reported all looks good, no concerns, only notice is that First Bank is now Mercantile and there was the known switch. We had to transfer some money from checking to savings as account would be deactivated due to no activity. Interest accumulating was not considered activity. Sheldon motioned to accept the treasurers report, Karen seconded, all in favor- motion carried.

**Librarians Report:** On file. Still reviewing insurance policies. Student helper has been coming in with some different abilities and experience. State Aid report has been started, even thought not due until February. Emily wants to get done what she can before going on maternity leave. White Pine Conference was very interesting – covered Customer Service and the speaker had some interesting information on ways to handle certain situations.

**Old Business:** Emily's annual directors report was reviewed and discussed. As always, the somewhat synopsis on the years operations and the events is rewarding to see in writing. Terry motioned to accept the report and Karen seconded. All in favor, motion carried.

**New Business:** Policy Committee Recommendations were reviewed. We discussed the credit card policy and changes. Terry moved to accept the credit card policy, Sheldon seconded. All in favor, motion carried. Next a discussion was held on the FOIA Request for records was discussed and reviewed. Karen motioned to accept the FOIA policy as presented, Sheldon seconded. All in favor, motion carried. Additional discussion was brought up after the vote: Karen recommended that we amend the original motion with the changes mentioned in the policy. Sheldon motioned we accept the motion and Lou seconded. All in favor, motion carried. The last policy to review was the bylaws- these were reviewed and Karen motioned to accept the bylaws as presented, Sheldon seconded. All in favor, motion passed.

Andrew gave an update on Merit system- The installation is planned on being completed this week (by Wednesday) the change out is planned for evening when the library is closed. Simple explanation by Andrew was that we will be about 30 x faster-

Next meeting is November 3, 2014

Karen motioned to adjourn, Sheldon seconded. Meeting adjourned about 7:40 P.M.