

WEST BRANCH DISTRICT LIBRARY

BOARD OF TRUSTEES MEETING

August 3, 2020, 5:00 P.M.

Meeting called to order at 5:12 p.m. by president Michael followed by the pledge of allegiance. **Voting members present:** K. Michael, T. Barnhart, S. Smith, S. Jennings, K. Shirey and director John Sheridan. **New staff present:** Lori Rimaldi. **Absent:** R. Taylor and alternates: J. Headings, R. Dinse, M. Durfee.

Additions to the Agenda: Review committees and members of same

Public Comment: Introduction of new staff member Lori Rimaldi

Board Minutes: on file. T. Barnhart motioned to accept the minutes of March 2, 2020 with S. Smith supporting. All in favor, motion passed. S. Smith motioned to accept the minutes of June 29, 2020 meeting with T. Barnhart supporting. All in favor, motion passed.

Bills to Pay: John passed out bills to pay up to July 27, 2020 and reviewed with board. K. Michael motioned to pay the bills with T. Barnhart supporting. All in favor, motion passed.

Financials: on file. Review of current financial balances and reconciliation details. Board questions answered. Motion to accept financial status made by K. Shirey, supported by S. Smith, all in favor, motion carried.

Correspondence: \$454.00 dividend check received from Municipal Insurance Company. Mercantile CD is reaching maturity on 8-6-20. Discussion of same was held. Motion to renew CD at 1.73% by K. Shirey, supported by S. Jennings. All in favor, motion carried.

Old Business: Director reviewed current status of contract for elevator. Our legal department is handling this and all correspondence will go to them.

New business: See report on file. Committee members are as follows: Personnel- K. Michael, K. Shirey, T. Barnhart. Policy- R. Taylor, S. Jennings, R. Dinse, S. Smith. Tech- J. Headings, M. Durfee, Nick our IT and S. Smith if needed. K. Shirey will work on the term limits of each voting/alternate member and will forward to each member. Currently it looks like Edwards and City of West Branch need to renew in September, 2020. John requested the policy committee meet in September.

Directors Report: on file. Reviewed with board. Lori Rimaldi will take over programing. The Library volunteers' group is donating money to buy 3 computers to finish the upgrade to Windows 10. That leaves only one lap top to be replaced. Penal fines came in and are under budget, as expected. State Aid has been finalized and due to be received. As an additional note, K. Michael talked to the acting city manager regarding the sidewalk and need of repair. DPW to follow up on. M. Durfee and T. Barnhart will attend the DDA meeting planned for August 27 at 4 p.m.

Next meeting is October 5, 2020 at 5:00 p.m. Adjourned by president Michael at 6:08 p.m.

Kathy Shirey, Secretary