

WEST BRANCH DISTRICT LIBRARY

ANNUAL REPORT FISCAL YEAR 2019-2020

This was a most interesting fiscal year. We had some staff changes, we were shut down due to the COVID-19 virus and the President of the Library Board retired. With all that has come up over the past year, we have weathered the storm. Lorie LeVasseur was in interim manager while I was on sick leave and ordering supplies so that we could re-open when the shut-down was lifted.

STAFF: It seems we had a lot of people come and go this past year. First the people who left. Toni Felice left in January, Kim Borsordi left at the end of June, and Lorie LaVassuer left on June 15 of this year. Colleen Boyd was hired in January and left in May for medical reasons. We will miss all who have left the library this past year. I was off on sick leave from January 17 until May 15 to have and recover from a triple bypass surgery.

The people that were hired: Toni Wiles was hired as a page and worked the two late nights. Lori Rinaldi was hired in May and started work in July. She is the replacement of Lorie LaVassuer. We welcome the new employees as they learn the ropes. As we continue to provide the level of service that our patrons have come to expect.

TECHNOLOGY: In this fiscal year 9 of the patron use computers were replaced and the director's computer was replaced. The Friends of the Library paid for 5 of the computers and also paid for a new DVD player. The library paid for the other 5 leaving 3 computers and a laptop needing replacing. The new computers are running Windows 10 and the plan is to replace 5 computers a year over 3 years starting in 2024. In the 5th year we will need to replace our server. Spreading out the replacing of the computers and server will help to spread the costs out over the years and keeping our computers current. Because of the cost of the server, years 4 and 5 will put the money aside to purchase the server.

PROGRAMMING: Summer Reading Program 2019

There were 5 major programs for our Summer Reading Program: Movie night with a screening of Wall-E. Parents and children enjoyed this movie of a gentle robot.

The Godfreys gave a live performance on the main floor of the library. These was a family event and was greatly enjoyed by families.

Lost Mummy Escape Room: A middle and high school program. Teens had to work their way through a maze to get to the lost treasure.

Animal Astronauts: A program high-lighting the animals sent into space to aid in the reach needed before sending a man into space. An exotic animal exhibit was also there.

Peggy Zettle's Wacky 4-H science experiments: Fun experiments designed not only to amuse the children but also to teach them about science fundamentals.

Picnic in the Park: Open to the general public with a focus on the children who participated in the Summer Reading Program. Grilled hotdogs, potato chips and watermelon were served and entertainment was provided by a DJ performer that got everyone up and dancing.

Each child and teen that signed up for the program won a marker for the grand prize drawing. Children competed for a \$25. Wal-Mart gift and the teens vied for a \$50 Wal-Mart gift card. 240 Children participated in the Summer Reading Program.

Regular Programing: There are 5 areas of the library programming, they are as follows:

Children: 24 programs Teens: 6 Programs Tech Tuesday: 32 Adult: 30 General 27

These programs include Pre-school storytime, Let's Discuss, Tai Chi, Writers Group, Let's Discuss Jr. A special program was the Butterfly Release. Caterpillars were raised until they went into cocoons and hatched. They were released on July 26

Financials:

The major expenses for Fiscal Year 2019-2020 was the replacement of the public computers and the Director's computer. The Friends helped out by purchasing five of the computers and also a new DVD player for use in programs. The cost of the computers was \$3,150 bringing the total for the computers to \$7,300.

Our income for the year was \$309,388 while our expenditures were \$308,777. Our penal fine income was \$ 63,502 higher than anticipated. Our total penal fine income was \$170,502 while we budgeted \$107,000. This higher penal fine income helped to balance our expenditure against income. This helped us while we were closed because our regular income for April and May was at zero. The board did opt to continue paying each employees wages while we were closed down and we continued to pay for utilities and insurances while we were closed.

Statistics:

Total circulation for FY 2019-2020 was 19,500

Borrowers:	Location	Number of Patrons	Percentage
	City of West Branch	1,163	26%
	Edwards Township	494	11%
	Foster Township	268	6%
	Horton Township	328	7%
	Ogemaw Township	403	9%
	West Branch Township	936	21%
	Out of District	863	20%
		Total 4,484	100%

COLLECTION:

Adult Fiction	12,811
Adult Non-Fiction	7,358
Compact Discs	1,432
DVD	845
Children's Books	4,374
Juvenile Fiction	3,502
Juvenile Non-Fiction	2,398
Newspapers & Magazines	50

Total Collection
32,770

INTERLIBRARY LOAN:

	MelCat	VLC
Inter-Loans in	1,976	798
Inter-Loans sent	3,349	1,196

This year we are still a net lender but our numbers are down due to the closure of the library for three months because of the COVID.

Wi-Fi Usage: 6,854

While the library was closed we still nearly doubled the number of our Wi-Fi users despite the fact we were closed all of April and May.