

WEST BRANCH DISTRICT LIBRARY

BOARD OF TRUSTEES MEETING

June 28, 2021 5:00 p.m.

Call to order by president K. Michael at 500 p.m. followed by pledge of allegiance.

Members present: T. Barnhart, Y. Mahl, S. Smith, S. Jennings, J. Headings, K. Michael, K. Shirey and director John Sheridan. **Absent:** M. Durfee and D. Beamish.

Approval of agenda: Request for addition under old business 1. Landscaping and 2. update on lawyer letter. Under new business to add, closing library for sidewalk repair. Motion by S. Smith to make additions to agenda, supported by S. Jennings. Motion passed.

Public Comments: None

Minutes from previous meeting: On file. Motion by T. Barnhart to accept minutes as presented, supported by S. Jennings, all in favor, motion passed.

Bills to pay: Review of current monthly bills done. S. Smith motioned to approve bills to pay, Y. Mahl supported, all in favor, motion passed.

Correspondence: Will cover under old business, letter from attorney

Old Business: Attorney response letter was sent to Ogemaw Township and West Branch Township. Will await response from townships. S. Jennings gave a report on the current status of our landscaping and several options to upgrading some very needed landscaping. Prices were discussed on the edging and how we expect to pay for this. Sue will firm up prices and options and present at our next meeting. A thank you to our board members, S. Smith, S. Jennings, T. Barnhart and D. Beamish for their hard work on cleaning out the flower beds.

New Business: closing of the library for sidewalk repair was discussed. S. Smith motioned to give John permission to close the library during the sidewalk repairs on whatever day (s) that will occur. Supported by K. Michael, all in favor, motion passed. John will also notify the Book Nook volunteers to the days chosen. A second motion by S. Smith to pay employees that are scheduled to work the day of the closure or who will be affected by the closure, their regular pay. T. Barnhart supported, all in favor, motion passed. Budget amendments were presented and review of figures done. K. Michael motioned to accept budget amendments as presented and which will be coming out of income excess to cover the shortages. T. Barnhart supported, all in favor, motion passed. Approval of 2021-2022 budget followed. A resolution to accept the 2021-2022 West Branch District Library budget as presented was made by K. Michael, supported by Y. Mahl. Roll call vote: T. Barnhart, yes; Y. Mahl, yes; S. Smith, yes; S. Jennings, yes; K. Michael, yes; K. Shirey, yes. Resolution accepted.

Discussion was then held on the issue of juvenile card holders. K. Shirey motioned to allow grandparents or caregiver added to card with the addition of whoever signed the card is responsible for books and minor signing them out. Supported by S. Smith, all in favor, motion passed. Adding a water cooler was discussed and board was in support of getting one.

Directors Report: Current status and programs going on discussed.

Next meeting August 2, 2021 at 5:00 p.m.

Meeting adjourned at 6:06 p.m. by K. Michael

Kathy Shirey, secretary